

User Manual

eNagarSewa Portal

PORT BLAIR MUNICIPAL COUNCIL

<https://pbmc.gov.in>

Sa
Sab

- ▶ Citizen Register
- ▶ Citizen Login
- ▶ Pay Tax Online
- ▶ Apply Online
- ▶ Counter Services
- ▶ Search Property/View Bill
- ▶ Search Market/View Bill
- ▶ Status of Service
- ▶ Track Water Application
- ▶ Online Residential Water Connections
- ▶ Online Commercial Water Connections

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Azadi Ka
Amrit Mahotsav

**Smitha R. IAS ,
Secretary**

The Andaman & Nicobar Islands (Municipal Boards) Regulation, 1957 was promulgated by the President of India and published in the gazette of India on the 11th March, 1957 and the Port Blair Town which is the Capital of these Islands of Mari-gold sun was constituted as a Board and came into existence on 2nd day of October, 1957. [View More](#)

S.Selvi, Chairperson

Dharmendra Narayan, Sr.Vice Chairperson

B. Padamanabham, Jr.Vice Chairperson

- Latest Updates NEW**
- Implementation of Energy Conservation Building Code 2019 in the PBMC area.
 - Filling the post of Revenue Officer under the Port Blair Municipal Council on deputation basis.
 - Expression of Interest is invited among the interested firms those are having water tankers
 - Press Release and Tentative time table of water distribution pattern for 30% curtailment period
 - News item regarding Town Vending Election Committee
 - Filling up of one post of Superintendent Engineer under the Port Blair Municipal Council on deputation.
 - Solid Waste Management(Guidelines and Reports)
 - Press Release
 - Basic Water Quality Parameters
 - Press release for allotment of the house number under PMAY(U)

Archived Section

[Citizen Register](#)

[Citizen Login](#)

Citizen Centric Services

- ▶ Altogether 27 services (including Major & Miscellaneous) services being facilitated through e-Nagersewa portal.
 - ▶ Property Tax.
 - ▶ Water Tax (Domestic/Commercial).
 - ▶ Conservancy Tax.
 - ▶ Property Tax Assessment.
 - ▶ Market Rent.
 - ▶ Issue of No Dues certificate.
 - ▶ Miscellaneous Services.

Modes of Operation

- ▶ The operation of e-Nagarsewa application can be categorized in three modes.
 - ▶ Citizen Mode: As the name suggests it comprises of function provided to citizen to avail following services:
 - ▶ Citizen registration.
 - ▶ Profile creation
 - ▶ Apply for new water connection.
 - ▶ Apply for property tax assessment
 - ▶ Payment of Taxes
 - ▶ Counter Mode: It is the operator login provided for the officials/dealing assistant/CSC's for facilitating following services to the Citizen:
 - ▶ Revenue Collection: The citizen can approach the operator at e-Corner of PBMC or CSC to pay their taxes/rents etc.
 - ▶ Tax assessment: The operator assigned with tax assessment roles can perform data entry for property tax assessment.
 - ▶ Admin Mode
 - ▶ The admin user are assigned with roles to update various parameters of the application like changes in slab rate of taxes, user creation/modification, report generation, rebates updation etc.

Citizen Login

- ▶ Citizen Can Login From This Page and Use Authorised Services.

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 Digital India Initiative

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— Prime Minister, Government Of India

Citizen Login: Port Blair Municipal Council

This is the citizen login for citizens on the e-NagarSewa Portal. Learn all what you can do from this portal and more.

Mobile *
ptaxopr6

Password *
.....

Captcha *
817qYd  *Captcha is case sensitive.

Enter Captcha *

Log in

View Your Property Bill & Pay Online*
View Your Property Bill, Property Detail & Pay it online.

View Your Shop Bill & Pay Online*
View Your Shop Bill, Shop Detail & Pay Shop Rent online.

Not Registered Yet? Click Below to Register!

Register

*For Urban Local Bodies tied up with eNagarSewa.

• Already have login but forgot password? [Click Here](#)

 Digital India
Power To Empower



NIC NATIONAL INFORMATICS CENTRE
Portal designed, developed and hosted by National Informatics Centre, Ministry of Electronics & Information Technology, Government of India. Content owned, updated and maintained by the Department.

Citizen Registration

- ▶ Citizen Can Login From This Page and Use Authorised Services.

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New Citizen User Registration

- In order to avail various citizen centric services linked with like birth registration, death registration, property tax payment, property mutation, water/sewerage connection and licence registration, citizen has to register on e-NagarSewa portal.
- Once you are registered, a login id (Your registered mobile number) and a password is created and will be sent on your mobile phone via SMS.
- **Already have login but forgot password? [Click Here](#)**
- **"*" marked fields are compulsory.**

Online Registration

Name * :

[Max Char 100]

Father/Husband Name * :

[Max Char 100]

Address 1 * :

[Max Char 100]

Address 2 * :

[Max Char 100]

City * :

Mobile No.(This is your Login ID) * :

[Max Digit 10, Only Number]

Enter Password * :

[Password Policy]

Confirm Password * :

[Password Policy]

E-mail:

[Max Char 50]

DcyAtg

Enter Image Text *

SUBMIT

Citizen Dashboard



Port Blair Municipal Council e-Governance

An e-Municipality Initiative through e-NagarSewa

Welcome Mohd Kawish Siddiqui, [Logout](#)
Role-

- Dashboard
- Online Services
 - Property Tax Payment
 - Shop Rent Payment
 - Water & Conservancy
 - Commercial Water Payment
 - New Water Connection
 - Track Water Application
 - Disable Water Connection
 - Public Grievance
- Download Receipt
- Change Password
- Logout

VIEW PROPERTY TAX BILL

Property ID *

Search By House No./Owner Name/Address: (Any or All)

House No.:

Owner Name:

Address:

Online Services for Citizen

- Under Online Services Citizen Can Make Their Property Tax Payment From This Module By Filling Their Property ID.



Port Blair Municipal Council e-Governance
An e-Municipality Initiative through e-NagarSewa

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Role-

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PortBlair Municipal Council

Property Bill Details

Financial Year:2022-23	Month:October-2022
(1). House Tax	1862.00
(2). House Tax Arrear	3824.00
(3). House Tax Interest on Arrear	0.00
(4). House Tax Before Discount	5686.00
(5). Discount rate (**)	0%
(6). Discount Amount	0.00
(7). Previously Paid	0.00
(8). Total Payable Amount:	5686.00

Mobile *

[Make Payment](#)

** Discount is applicable if payment date is in between - and -

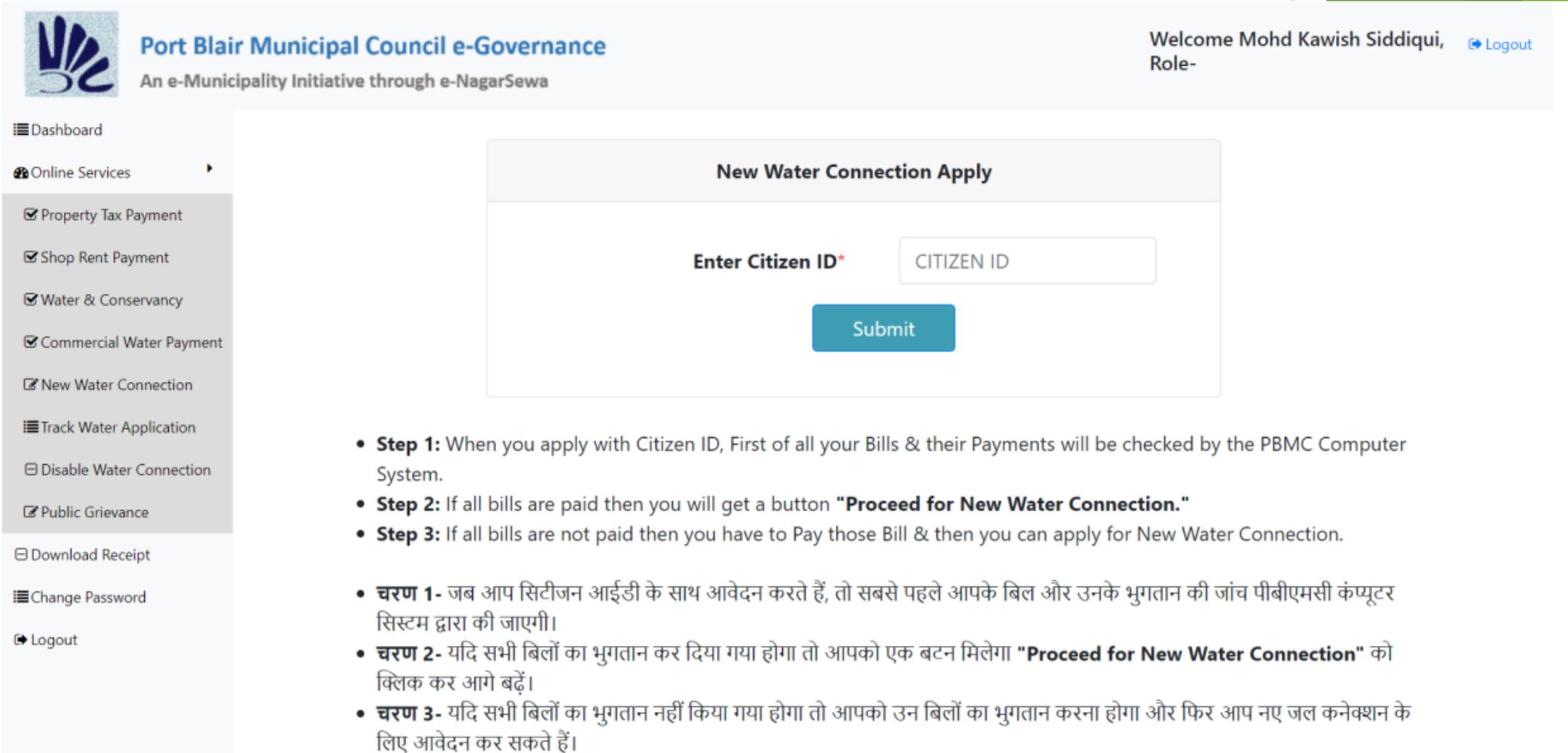
House Details

Old Property ID:	NA
New Property ID:	1010001Z015588
Citizen ID:	A-0003
Name:	PARWATHY
Address:	WARD No.1
Zone:	Port Blair
Ward:	Ward-2
Mobile No:	9621887751

[View Bill](#)

Online Services New Water Connection

- ▶ In New Water Connection Citizen Can Apply For New Water Connection By Using Their Citizen ID.



The screenshot displays the Port Blair Municipal Council e-Governance portal. The header includes the council's logo, name, and a user welcome message for Mohd Kawish Siddiqui. A sidebar on the left lists various services, with 'New Water Connection' highlighted. The main content area features a form titled 'New Water Connection Apply' with a text input field for 'CITIZEN ID' and a 'Submit' button.

Port Blair Municipal Council e-Governance
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Role-

Dashboard

Online Services

- Property Tax Payment
- Shop Rent Payment
- Water & Conservancy
- Commercial Water Payment
- New Water Connection**
- Track Water Application
- Disable Water Connection
- Public Grievance

Download Receipt

Change Password

Logout

New Water Connection Apply

Enter Citizen ID*

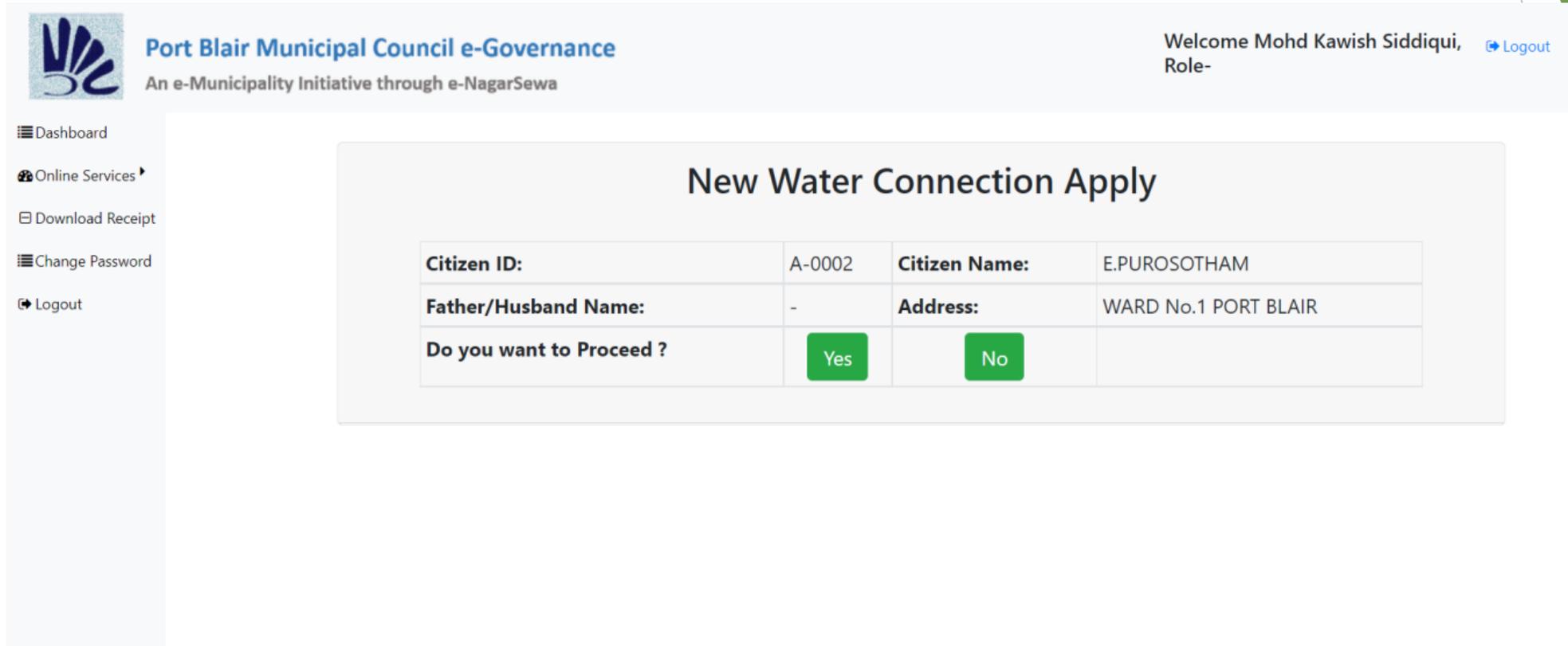
Submit

- **Step 1:** When you apply with Citizen ID, First of all your Bills & their Payments will be checked by the PBMC Computer System.
- **Step 2:** If all bills are paid then you will get a button "**Proceed for New Water Connection.**"
- **Step 3:** If all bills are not paid then you have to Pay those Bill & then you can apply for New Water Connection.

- **चरण 1-** जब आप सिटीजन आईडी के साथ आवेदन करते हैं, तो सबसे पहले आपके बिल और उनके भुगतान की जांच पीबीएमसी कंप्यूटर सिस्टम द्वारा की जाएगी।
- **चरण 2-** यदि सभी बिलों का भुगतान कर दिया गया होगा तो आपको एक बटन मिलेगा "**Proceed for New Water Connection**" को क्लिक कर आगे बढ़ें।
- **चरण 3-** यदि सभी बिलों का भुगतान नहीं किया गया होगा तो आपको उन बिलों का भुगतान करना होगा और फिर आप नए जल कनेक्शन के लिए आवेदन कर सकते हैं।

Online Services New Water Connection

- ▶ After Submitting Citizen ID This Page Will Open To Verify Citizen Details Click on Yes to Proceed.



The screenshot displays the 'New Water Connection Apply' page on the Port Blair Municipal Council e-Governance portal. The page header includes the council's logo and name, the user's name (Mohd Kawish Siddiqui), and a 'Logout' link. A left sidebar contains navigation options: Dashboard, Online Services, Download Receipt, Change Password, and Logout. The main content area features a form with the following details:

New Water Connection Apply			
Citizen ID:	A-0002	Citizen Name:	E.PUROSOTHAM
Father/Husband Name:	-	Address:	WARD No.1 PORT BLAIR
Do you want to Proceed ?	<input type="button" value="Yes"/>	<input type="button" value="No"/>	

Online Services New Water Connection

- ▶ All The Bills Are Paid Then Citizen Can Proceed From This Screen Else It Will Show The Message To Clear All The Pending Dues.



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Role-

- Dashboard
- Online Services ▶
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- Logout

New Water Connection Apply

Citizen ID:	A-0002	Citizen Name:	E.PUROSOTHAM				
Father/Husband Name:	-	Address:	WARD No.1 PORT BLAIR				

Bill Type	Details						Payment Status
	ID	Bill No.	Net Demand	Paid Amount	Receipt Id	Receipt Date	
Water & Conservancy	WC010178, WC010176, WC010199, WC011672	B101002223035178	14325	14325	WC101002223C068248	26-09-2022	PAID
Commercial Shop Tax	No Bill Present						No Bill Present
Property Tax	1010001Z000082	B101002223059055	1180	1180	PT101002223049234	11-04-2022	PAID
Property Tax	1010001Z026200	B101002223Z060745	328	328	PT101002223053438	26-09-2022	PAID
Hoarding and Parking collection	No Bill Present						No Bill Present
Revenue collection	No Bill Present						No Bill Present

[Click For Apply New Water Connection](#)

Online Services New Water Connection

- ▶ At Next Step Water Connection Form Will Open With All Mandatory Fields To Be Filled, After Saving This Form Acknowledgment Number Will Be Generated.

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Welcome Mohd Kawish Siddiqui, Role- [Logout](#)

Apply For New Water Connection

Please Enter data in english

CITIZEN ID: **A-0002** CITIZEN NAME: **E.PUROSOTHAM** FATHER/HUSBAND NAME: -

House Basic Details

House Owner Name * **Father/Husband Name ***

Mobile No * **City ***

Address Of New Connection

Plot/House No * **Select Ward ***

Name of Area * **Landmark ***

Communication/ Correspondence Address

Same as Above Address

Plot/House No * **Select Ward ***

Name of Area * **Landmark ***

Connection Details

Connection Category * **No. Connection Required *** **Plot Area (in sq. m) ***
Decimal values not allowed

Survey No * **No. of Person Residing in the Premises *** **Monthly Income ***
Decimal values not allowed

Upload Documents * (Mandatory)

Aadhar Card * (Only Pdf & Not More Than 200 KB) No file chosen **Recent Land Record *** (Only Pdf & Not More Than 200 KB) No file chosen

Latest Payment Receipts of Municipal Taxes * (Only Pdf & Not More Than 200 KB) No file chosen **NOC from the respective Land Owner *** [Download Format](#) (Only Pdf & Not More Than 200 KB) No file chosen

Is this Registered Societies/ Flat Sale. *

Is this Govt. qtrs. *

Online Services New Water Connection

- ▶ This is the Water Connection Application Receipt With Details and Acknowledgment Number To Track This Application Further.



Port Blair Municipal Council e-Governance
An e-Municipality Initiative through e-NagarSewa

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Role-

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- Online Services ▶
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Cyber Receipt -New Water Connection Application

Municipal Council Port Blair, Port Blair

Application Successfully Submitted to Municipal Council Port Blair with Application No: WC1002223000501

- You will get a SMS when the application is forwarded/ updated by ULB.
- Fee for the application will be updated by ULB when estimate is generated.
- After estimate is generated at ULB it will be shown to you for payment. Login with your credentials and pay for further processing.

New Water Connection Application (Citizen Id : A-0002)		
Acknowledgement No.: WC1002223000501	Acknowledgement Date: 13-10-2022	
Owner Name: E.PUROSOTHAM	Father/Husband Name: -	Mobile No: 9621887751
Address Of New Connection		
Plot/House No: 12	Ward: Ward-11	Name of Area: Haddo
Landmark: port Blair		
Communication/ Correspondence Address		
Plot/House No: 12	Ward: Ward-11	Name of Area: Haddo
Landmark: port Blair		
Connection Details		
Connection Category: Domestic	No of Connection Required: 2	Plot Area (in sq. m): 14
Survey No: 15634	No of Person: 4	Monthly Income (in Rs.): 45000
Uploaded Document Details		
Aadhar Recent Land Record Latest Payment Receipts of Municipal Taxes NOC from the respective Land Owner		

[Print](#)

Online Services New Water Connection

- ▶ This Water Application Can Be Tracked Through This Module By Entering Acknowledgment Number.

The screenshot displays the user interface of the Port Blair Municipal Council e-Governance portal. At the top left is the logo of the council, followed by the text "Port Blair Municipal Council e-Governance" and "An e-Municipality Initiative through e-NagarSewa". On the top right, the user is identified as "Mohd Kawish Siddiqui" with a "Logout" link and the label "Role-".

A left-hand navigation menu includes the following items: Dashboard, Online Services (with a sub-menu arrow), Property Tax Payment, Shop Rent Payment, Water & Conservancy, Commercial Water Payment, New Water Connection, Track Water Application (highlighted), Disable Water Connection, Public Grievance, Download Receipt, and Change Password.

The main content area features a form titled "TRACK WATER CONNECTION APPLICATION". The form contains a label "Acknowledgement No: *" next to a text input field containing the placeholder "Acknowledgement No". Below the input field is a blue "Submit" button.

Online Services New Water Connection

**Port Blair Municipal Council e-Governance**
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Welcome Mohd Kawish Siddiqui, Role- [Logout](#)

- Dashboard
- Online Services ▾
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- Logout

Municipal Council Port Blair, Port Blair

New Water Connection Application (CITIZEN ID : C10100021095)

Acknowledgement No.: WC1002122000004	Acknowledgement Date: 25-03-2022	Application Type: Counter
Owner Name: P VASUKI	Father/Husband Name: LATE A PANCHAVARNAM	Mobile No: 9679527397
Address Of New Connection		
Plot/House No: 284/1	Ward: null	Name of Area: DAIRY FARM
Landmark:		
Communication/ Correspondence Address		
Plot/House No: 284/1	Ward: null	Name of Area: DAIRY FARM
Landmark:		
Connection Details		
Connection Category: Domestic	No of Connection Required: 1	Plot Area (in sq. m): 100
Survey No: 284/1	No of Person: 15	Monthly Income (in Rs.): 30000
Uploaded Document Details		
Aadhar Recent Land Record Latest Payment Receipts of Municipal Taxes NOC from the respective Land Owner		
Verifier 1		
Name: -	Designation: -	
Status: Pending for verification	Date: -	Remark: -
Verifier 2		
Name: -	Designation: -	
Status: Pending for verification	Date: -	Remark: -
Field Report: -		
Verifier 1		
Name: -	Designation: -	
Status: Pending for verification	Date: -	Remark: -
Laying Charges Not Applicable (in Rs.) 0.00	Payment as Per AE (Fixed Charges in Rs.): 0.00	Total Payment to be done by Citizen (in Rs.): 0.00
Citizen		
Payment Status: Pending for Payment.	Payment Date: -	Payment Amount: 0.00
Approver		
Name: -	Designation: -	
Status: -	Date: -	Remark1: -