

APPLICATION FOR NO DUES CERTIFICATE

To
The Revenue Officer,
Port Blair Municipal Council,
Port Blair.

Sir,
1. My personal particulars are : Name.....S/o, D/o,
W/o R/o.....
Ward No. Citizen I D No.

2. Property Details :

Properties	Survey No. & Location	Ward No.	Remarks	No. of Tap Connection
1			Vacant / Constructed	
2			Vacant / Constructed	
3			Vacant / Constructed	

3. Permanent Address..... Ward No.
Telephone No. or Mobile No.

4. Purpose for No Dues Certificate

Yours faithfully,

.....
(Signature of Land Owner)

VERIFICATION OF DUES (OFFICE USE)

Sl. No.	Particulars	Dues, if any	Amount	Sign. of DA	Remarks
1.	Market Rent				
2.	Water and Conservancy Fee				
3.	Property Tax (all properties)				
4.	Commercial Water				
5.	Hotel and Lodge				
6.	Other Dues				

No dues certificate may be issued.

DA

ARO

REVENUE OFFICER

IMPORTANT INSTRUCTIONS

Please enclose following documents with this application:

1. Photocopy of Revenue Record.
2. Photocopy of Aadhaar Card.
3. Photocopy of Latest Municipal Tax paid Receipt.
4. Self declaration form for no property exist in Municipal Area other than mentioned in Sl. No. 2 (above).

SELF DECLARATION

I, Shri/ Smti./ Miss / Mr.
S/o, W/o, D/o R/o.....
Ward No., Port Blair hereby declare that I don't have any property in the Municipal Area
except Sy. No., area.....
situated at Port Blair.

Date :

Signature of the Land Owner

Name

S/o

R/o

Ward No.

Ph. No.

UNDERTAKING

I, Shri/ Smti./ Miss/ Mr.
S/o, W/o, D/o R/o.....
Ward No., Port Blair hereby certify that the land bearing Survey No.
area..... situated at
Port Blair is totally vacant / under construction as on date

Date :

Signature of the Land Owner

Name

S/o

R/o

Ward No.

Ph. No.