

**NOTICE FOR EMPANELMENT OF  
REGISTERED TECHNICAL PROFESSIONALS (RTPs)**

Sri Vijaya Puram Municipal Council invites applications from eligible and qualified individuals for **empanelment as Registered Technical Professionals (RTPs)** under the Self-Certification System for Building Plan Approval. The amendment of Byelaws on Self Certification System for Building Plan Approval is under final notification.

The empanelled RTPs will be authorized to prepare, submit, and self-certify building plans for approval as stipulated in the amendment Byelaws.

Following are the eligibility criteria to be empanelled as RTP:-

<b>Sl No.</b>	<b>Parameter</b>	<b>Requirement</b>
1.	Educational Qualification	Graduates in B. Arch/ B.E./B.Tech in Civil or Structural Engineering, as per Clause 3.5(b)(I)(II) of Sri Vijaya Puram Building Bye laws, 1999
2.	Experience	a. Graduates as mentioned in Sl No 1 (above) should have Minimum 05 Years of experience in Relevant Professional Field. b. Licensed Supervisor Should have a Minimum 10 Years of Experience in Relevant Professional Field.
3.	Registration Essentials	a. Registered with Council of Architecture b. Registered With Institution of Engineers (IEI). c. Registered with Local Bodies (SVPMC).
4.	Desirable	a. Professionals residing in Andaman & Nicobar Islands. b. Digital Proficiency to use OBPAS and Digital Signature.

- The eligible professionals shall apply in the prescribed application form (Annexure-I).
- The application should be accompanied with all education qualification, other testimonials to become empanelled RTP.
- The application shall be submitted to  
**The Superintending Engineer, SVPMC, Office of the Municipal Council, Sri Vijaya Puram, Mohanpura, South Andaman-744101.**

**Last Date for Submission:** 18.11.2025 at 4:00 PM IST

### **Empanelment Terms and Condition:**

- The empanelment shall be valid for a period of **One (01) years** from the date of registration. (Registration fee **₹ 20,000/-**-(New registration)).
- The empanelment may be renewed by paying a renewal fee of **₹10,000/-** or such amount as may be decided by the Sri Vijaya Puram Municipal Council from time to time.
- RTPs must adhere to the code of conduct and responsibilities defined.
- Any malpractice, misrepresentation, or violation may lead to cancellation of empanelment.
- Empanelment does not guarantee allocation of work or projects.
- The RTP shall be solely responsible for compliance with all applicable laws, including local building regulations, environmental norms and safety codes.
- Sri Vijaya Puram Municipal Council reserves the right to accept or reject any or all applications without assigning any reason.
- Sri Vijaya Municipal Council reserves the right to modify, amend, or update these terms and conditions at any time, which will be binding on all empanelled RTPs.

## APPLICATION FORM FOR EMPANELMENT AS REGISTERED TECHNICAL PROFESSIONAL (RTP)

### 1. Already registered in Municipal Council

(please tick applicable and provide details in the Sl No. 2)

- ☐ Registered Architect
- ☐ Registered Engineer
- ☐ Licensed Supervisor

Passport Size  
photograph  
(Size 3"x2" of the  
application taken  
Not earlier than 3  
months from the  
date of the  
application)

**2. Municipal Council Registration details** (if available): \_\_\_\_\_  
(enclose documents)

**3. Details of professional experience as eligibility criteria:** \_\_\_\_\_

\_\_\_\_\_  
(enclose documents)

### 4. Personal & Professional Details

Full Name (in block letters): \_\_\_\_\_

Father's / Spouse's Name: \_\_\_\_\_

Date of Birth (DD/MM/YYYY): \_\_\_\_\_

Gender      ☐ Male ☐ Female ☐ Other (please tick applicable)

Nationality : \_\_\_\_\_

Mobile Number: \_\_\_\_\_ Alternate Contact Number: \_\_\_\_\_

Email ID: \_\_\_\_\_

Aadhaar / ID Proof Number: \_\_\_\_\_

Communication Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Date**  
**Place**

**Signature of the Applicant**  
**Name:** \_\_\_\_\_